Tendring
District Council

AGENDA

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RESOURCES AND SERVICES OVERVIEW AND SCRUTINY COMMITTEE

DATE:	**Monday, 16 December 2019**
TIME:	**7.30 pm**
VENUE:	**Council Chamber - Council Offices, Thorpe Road, Weeley, CO16 9AJ**

MEMBERSHIP:

Councillor M Stephenson (Chairman)
Councillor Scott (Vice-Chairman)
Councillor Allen
Councillor Barry
Councillor Bray
Councillor Codling
Councillor Griffiths
Councillor Morrison
Councillor Turner

Most Council meetings are open to the public and press.

Agendas and Minutes are published on the Council's website www.tendringdc.gov.uk. Agendas are available to view five working days prior to the meeting date and the Council aims to publish Minutes within five working days of the meeting.

Meeting papers can be provided, on request, in large print, in Braille, or on disc, tape, or in other languages.

For further details and general enquiries about this meeting, contact Ian Ford on 01255 686584.

DATE OF PUBLICATION: Thursday, 5 December 2019

AGENDA

1 Apologies for Absence and Substitutions

The Committee is asked to note any apologies for absence and substitutions received from Members.

2 Minutes of the Last Meeting (Pages 1 - 8)

To confirm and sign as a correct record, the minutes of the last meeting of the Committee, held on Monday 14 October 2019.

3 Declarations of Interest

Councillors are invited to declare any Disclosable Pecuniary Interests or Personal Interest, and the nature of it, in relation to any item on the agenda.

4 Questions on Notice pursuant to Council Procedure Rule 38

Subject to providing two working days' notice, a Member of the Committee may ask the Chairman of the Committee a question on any matter in relation to which the Council has powers or duties which affect the Tendring District and which falls within the terms of reference of the Committee.

5 Recommendations Monitoring Report (Pages 9 - 12)

To present to the Committee the updated Recommendations Monitoring Report, outlining any recommendations the Committee have sent to Cabinet. The Committee is requested to consider the report and determine whether any further action is required on the recommendations submitted.

6 Report of Deputy Chief Executive - A.1 - Performance Report Quarter 2 2019/20 (Pages 13 - 52)

To enable the Committee to scrutinise the performance monitoring system and whether it is capturing the right level of data to support delivery of the Corporate Plan and its priorities and projects, and to make recommendations thereon. In addition, to scrutinise whether there is performance, as identified in the monitoring data, that warrants scrutiny of an activity and to determine whether and how that scrutiny should take place; including it, as appropriate, in the work programme.

7 Report of the Deputy Chief Executive - A.2 - Corporate Budget and Financial Forecast Monitoring 2019/20 Second Quarter (Pages 53 - 110)

To enable the Committee to undertake scrutiny of the Council's financial position against the budget as at the end of September 2019 and the updated forecast on an on-going basis as part of developing the budget for 2020/21and beyond.

8 Review of the Work Programme (Pages 111 - 118)

To enable the Committee to consider its current Work Programme 2019/20, and decide whether to make any changes to it.

9 Scrutiny of Proposed Decisions (Pages 119 - 120)

Pursuant to the provisions of Overview and Scrutiny Procedure Rule 13, the Committee will review any new and/or amended published forthcoming decisions relevant to its terms of reference and decide whether it wishes to enquire into any such decision before it is taken.

Matters may only be raised on those forthcoming decisions at Committee meetings where the Member has notified the Committee Services Manager in writing (or by personal email) of the question they wish to ask, no later than Midday, two working days before the day of the meeting.

Date of the Next Scheduled Meeting

The next scheduled meeting of the Resources and Services Overview and Scrutiny Committee is to be held in the Town Hall, Station Road, Clacton-on-Sea, CO15 1SE at 9.30 am on Monday, 6 January 2020.

Information for Visitors

FIRE EVACUATION PROCEDURE

There is no alarm test scheduled for this meeting. In the event of an alarm sounding, please calmly make your way out of any of the fire exits in the hall and follow the exit signs out of the building.

Please heed the instructions given by any member of staff and they will assist you in leaving the building and direct you to the assembly point.

Please do not re-enter the building until you are advised it is safe to do so by the relevant member of staff.

Your calmness and assistance is greatly appreciated.